

BANYAN TREE SCHOOL

Student Code of Conduct

At Banyan Tree School, we expect students to exhibit the following:

1. General Conduct

- Show respect, kindness, and courtesy to all.
- Greet teachers, parents & visitors upon meeting.
- The school has zero tolerance on bullying, foul language, and harassment. any such act will have consequences.

2. Attendance & Punctuality

- Maintain **75% attendance** as per CBSE norms.
- Be **on time** for school, classes, and assemblies.
- Frequent late arrivals, half-days, or early leave are not permitted.
- In case of an emergency, parents must send an authority mail to the school front desk (<u>info@jpr.banyantree.in</u>) and to the class teacher with the name and photo id of the guardian, at least an hour before the dispersal through parent's registered e-mail/ mobile.

3. Discipline & Classroom Behaviour

- Maintain order & discipline while changing classes.
- Cheating, carrying unauthorized materials during exams or plagiarism will lead to consequences.

4. Uniform & Grooming

- Students are expected to wear a clean, complete school uniform, proper shoes, and neat hair.
- Jewellery and expensive items are not allowed.
- Students are permitted to wear casuals on their birthday.

5. Technology & Property

- Mobile phones are prohibited on campus. (if necessary, it should be given only with written parental consent, to be deposited at reception during school hours.)
- Smart watches are not allowed to wear.
- Respect school property; scribbling or damaging school property will lead to consequences.
- 6. Safety & Prohibited Items
 - <u>Sharp objects, weapons, fire hazards, or harmful substances are strictly</u> <u>banned.</u>
 - Food delivery is not allowed.

Consequences for Rule Violations

• C<u>onfiscation, parental meetings, written apologies, suspension, or expulsion (for serious offenses).</u>

Guidelines for a Collaborative Learning Environment

1. Support & Involvement

- Foster a **positive learning environment** at home.
- Communicate openly and respectfully with teachers and staff.
- Support your child's attendance, participation, and academic efforts.

2. Communication & Collaboration

- Stay updated with **school policies**, **notices**, **and announcements** via SchoolPad, and emails.
- Attend **PTMs, school events, and workshops** to stay involved to receive & give feedback.
- Keep your communication with the school clear and precise through official mail/ schoolPad

(Class teacher > Coordinator > Vice Principal > Principal)

• For unresolved concerns you may meet the concerned staff in person with a prior appointment (only).

3. Discipline & Behaviour

- Reinforce respectful behaviour and adherence to school rules.
- Cooperate with the school in addressing disciplinary matters.
- Criticism of school/ faculty is strictly discouraged.

4. Academic & Personal Development

- Encourage reading, independence, and a growth mindset.
- Monitor and assist with **homework**, assignments, and screen time.
- Support children with **special needs** by working closely with the school.

5. Health & Safety

- Promote a **healthy lifestyle** with proper sleep, nutrition, and exercise.
- Food delivery during school hours is prohibited.
- Monitor your child's online activities and ensure safe digital practices.

6. Respect for Policies & Responsibilities

- Adhere to school policies and financial obligations (fees, dues, etc.).
- Avoid posting inappropriate content about the school on social media.
- Maintain a **positive and responsible online presence.**
- Use of abusive language or any action harming the school's reputation may lead to disciplinary action, including transfer certificate issuance.

These guidelines ensure a safe, respectful, and collaborative school environment.

Sincerely, Banyan Tree School