



BANYAN TREE SCHOOL, CHANDIGARH

Tuesday April 02, 2024

BTS/24-25/02

Dear Parent,

"If a country is to be corruption free and become a nation of beautiful minds, I strongly feel that there are three key societal members who can make a difference. They are the father, the mother and the teacher." Dr APJ Abdul Kalam

Greetings and a warm welcome to the new academic year 2024-25 at Banyan Tree School, Chandigarh!

As we usher in the new session, I would like to re-emphasize certain important and essential measures for greater effectiveness at school.

In my quest to instill and inculcate strong values and ethical code in our children, I ask you to partner with us in being true role models, so together we can enable them to be the best they can be!

Please note the points mentioned below:

- The Academic session 2024-25 for LKG to Class XII commences from 3rd April 2024
- Saturdays will be Non working for Pre Primary & Primary students (Playway to class 4)
- 1st and 3rd Saturday will be working for students of classes V and above.

Punctuality and time management are very important skills that every child must learn. I would like to reiterate that student drop off time is from 8:00 am - 8:45 am and Classes begin at 8:45 am every day for **Pre Primary** classes and we expect the students to reach well before time. I request your assistance in encouraging the children to be on time. The school gates will close at 8:45 am and I ask you to respect and abide by these measures. Similarly, timings for **classes 1-12** are also shared below. We would encourage students to utilise the morning time for sports by reaching school at 8:00 am. Kindly refer to the below grid for the school timings.

Please note the School timings:

Pre-Primary (Playway, NUR, LKG & UKG)	
Summer Timings:	Winter Timings:
Student Drop-Off: 08:00-08:45 am	Student Drop-Off: 08:30-09:15 am
Classes Start :08:45 am	Classes Start :09:15 am
Dispersal: 01:00 pm	Dispersal: 01:30 pm
Grade I to XII	
Summer Timings:	Winter Timings:
Student Drop-Off: 08:00-08:30 am	Student Drop-Off: 08:30-09:00
Classes Start :08:30 am	Classes Start :09:00 am
Dispersal: 02:30 pm	Dispersal: 03:00 pm

School Attendance is another focus area this year and a child's performance is related to his/her presence in school. There will be a strong emphasis on classroom performance and academic rigour. Having said this, an exposure to experiences and out of class learning is imperative and crucial for acquiring life skills that ensure future success. I encourage you to recognize and value the experiential learning attained from camp trips, exchange programs and other programs designed towards attaining these goals.

Subject Choices: Subject choice in the 3rd Language for Classes V to IX is from (French / Punjabi/ Sanskrit); for II to IV is French/Punjabi.

Clubs: Students will be involved in various clubs and they would be required to choose one from the given clubs.

CLUBS	SPORTS	Performing Arts
Eco Warrior Club	Skating	Music
Non Flame Cooking	Basket Ball	Dance
MUN / Debaters Club	Football	Dramatics
Scientific Temperament Club	Lawn Tennis	Art & Craft
Interact Club	Cricket	
Human @BTS Chd Club		
Techno Club		

Strict Discipline is enforced on the school premises. Adherence to proper uniform/attire will be greatly appreciated.

Dress – A smartly dressed child always stands out. So it is important that the children wear proper, clean and well ironed uniform to school. Children's nails should be trimmed and hair nicely cut and tied. A clean handkerchief should always be there in their pocket.

Newsletters — The progress of students and the activities that they participate in the school are shared with the parents through the 'Newsletters' on a regular basis. Please ensure that you update your email id's at the school office for regular communication.

Transport - If there is no one to receive your ward at the dropping off point, then the student will be brought back to school and must be collected from the school by the parent. The transport form must be submitted with the transport in charge.

Mobiles are prohibited for students on school campus - Students are prohibited from bringing mobile/cellular phones or any other electronic gadgets to the School. The confiscated instrument will be returned only to the parent at the end of the academic session.

Food / Tiffin - To encourage healthy eating habits, we discourage the students to eat junk food or bring junk food in tiffin. There are two breaks for students — One fruit break in the morning & other a tiffin break in the afternoon. Please send their tiffin's accordingly. Please also note that once the students are in school, no tiffin/ extra food will be accepted.

Games & activities - The students must bring all relevant materials for any activity planned, the details of which will be shared by the teachers from time to time.

Change Of Address: Parents are specially advised to notify the school immediately if there is any change in their address, telephone number, or emergency contact person.

SchoolPad: SchoolPad is the main platform for any kind of communication. Keep notifications 'ON' for all kind of updates. You may send a message to the class teacher for any specific concern. In case of urgency, you may call up at reception.

ID-CARD- Please ensure that your ward should be wearing the ID-card daily.

Submission of Books & Stationery: Kindly deposit the books and stationery – duly labeled on 3rd April with the class in charges (for classes I to IV). Also, please take care that bags, bottles and tiffin is properly labeled.

Calendar - All the important events that will take place in the academic session 2024-25, are clearly explained in the calendar. The school will keep informing the parents via circulars through school pad on any additional activities that will be planned through the year.

Inculcating the Love of Reading – Students must develop the habit of reading, please introduce our young readers to colorful picture books & story books. The habit of reading should be cultivated in formative years and can be very well led by example. We encourage the parents to sit with their child and read with or read to him/her.

B'Day Celebrations - Birthdays are exciting and fun filled for the students. We wish that the birthdays of our dear students are full of smiles and best wishes and would definitely look at your support on making it happen. For birthdays, we recommend only 2 sweets per student and the child will celebrate his birthday with the classmates. The parents are not to accompany them in their celebrations at School. We advise the parents not to send any cakes, expensive gifts etc as then we will not have any option but to return them.

Service Learning is a facet of education, that is fascinating and fulfilling and I would like to take this learning to a new level. This is of utmost importance as it builds character and a strong value system, while giving back to the community. To quote Mahatma Gandhi in this context — "*The best way to find yourself is to lose yourself in the service of others.*" This form of learning enables children to impact lives while being enriched with qualities of sharing, caring, compassion, generosity, humility, understanding and other skills, attributes and learning outcomes.

With deep gratitude, I once again express my heartfelt appreciation and thankfulness to all of you for your unconditional support, graciousness and trust. It is indeed reassuring to know that together we believe in our children and enable them to reach for the stars!

Warm regards

Garima S Bhardwaj
Principal